



THE LONDON BOROUGH
www.bromley.gov.uk

BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Steve Wood
stephen.wood@bromley.gov.uk

DIRECT LINE: 020 8313 4316

FAX: 020 8290 0608

DATE: 24 November 2014

To: Members of the
PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Douglas Auld, Kim Botting, David Cartwright, Peter Fortune,
Tom Philpott, Michael Rutherford and Richard Williams

Non-Voting Co-opted Members –

Terry Belcher, Safer Neighbourhood Board
Derec Craig, Bromley Victim Support
Dr Robert Hadley, Bromley Federation of Residents Associations
Alf Kennedy, Bromley Neighbourhood Watch
Laila Khan, Bromley Youth Council
Grace Stephens, Bromley Youth Council

A meeting of the Public Protection and Safety Policy Development and Scrutiny Committee will be held at Committee Rooms - Bromley Civic Centre on **TUESDAY 2 DECEMBER 2014 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

***Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>***

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting.

Therefore please ensure questions are received by the Democratic Services Team by 5pm on the 26th November 2014.

4 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS COMMITTEE MEETING HELD ON 1ST OCTOBER 2014 (Pages 1 - 18)

5 MATTERS ARISING (Pages 19 - 22)

6 CHAIRMAN'S UPDATE

7 POLICE UPDATE

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

8 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 26th November 2014.

9 QUESTIONS TO THE PORTFOLIO HOLDER FROM THE PPS PDS COMMITTEE

Members of the Committee are encouraged to put questions to the Portfolio Holder.

10 VERBAL UPDATE FROM THE PORTFOLIO HOLDER

11 UPDATE OF THE MEETING OF THE SAFER BROMLEY PARTNERSHIP STRATEGIC GROUP

An update will be provided concerning the last meeting of the Safer Bromley Partnership Strategic Group that met on the 30th October 2014.

12 VERBAL UPDATE FROM THE DIRECTOR OF ENVIRONMENTAL SERVICES

13 PRESENTATION ON AREA OF WORK--PAUL LEHANE

14 PRE-DECISION SCRUTINY OF PORTFOLIO HOLDER REPORTS

The Public Protection and Safety Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a BUDGET MONITORING 2014/15 (Pages 23 - 30)

POLICY DEVELOPMENT AND OTHER ITEMS

15 PORTFOLIO PLAN UPDATE AND ENFORCEMENT ACTIVITY--APRIL 2014-- SEPTEMBER 2014 (Pages 31 - 50)

16 SUMMER DIVERSIONARY ACTIVITIES 2014: END OF PROGRAMME (Pages 51 - 60)

17 WORK PROGRAMME AND CONTRACTS REGISTER (Pages 61 - 66)

18 VISITS AND DATE OF THE NEXT MEETING

Members are invited to propose suggestions for future visits.

The date of the next meeting of the Committee is 3rd February 2015.

.....

This page is left intentionally blank

PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held at 7.30 pm on 1 October 2014

Present:

Councillor Kate Lymer (Chairman)
Councillor Chris Pierce (Vice-Chairman)
Councillors Kim Botting, David Cartwright, Tom Philpott,
Michael Rutherford and Richard Williams

Terry Belcher, Derec Craig, Dr Robert Hadley and Grace
Stephens

Also Present:

Councillor Tim Stevens J.P.

STANDARD ITEMS

20 DECLARATIONS OF INTEREST

There were no declarations of interest.

21 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies were received from Alf Kennedy.
Apologies were received from Councillor Peter Fortune and Councillor
Douglas Auld. Apologies were also received from Miss Laila Khan.

22 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

23 MATTERS ARISING

Report 14115

Members considered Matters Arising from previous meetings.

An update was provided by the Chairman concerning the Members visit to the
Bethlem Hospital on 9th September 2014.

It was noted that a report was being presented to the Committee with respect
to the Anti-Social Behaviour Crime and Policing Act, and this is expanded
upon in the minute for agenda number 11.

It was noted that the Portfolio Holder had encouraged greater scrutiny of himself, and this was something that the Committee would be encouraged to pursue in future meetings.

The Chairman was updated by the Borough Commander regarding the procedure for reporting and investigating crime at the Maudsley Hospital. Negotiations were ongoing with SLaM with respect to funding a police officer on site.

The Portfolio Holder informed the Committee that there were no further developments concerning the possible commissioning of Public Protection and Safety Portfolio Holder funds.

The Committee noted that a report was on the agenda for this meeting concerning proposals for the allocation of the £95,000,00 underspend with respect to the Targeted Neighbourhood Activity Project. This is expanded on in the minute with respect to agenda number 10b.

RESOLVED that the Matters Arising Report be noted.

**24 MINUTES OF THE PUBLIC PROTECTION AND SAFETY PDS
COMMITTEE MEETING HELD ON 17th JUNE 2014**

The Committee considered the minutes of the meeting of Public Protection and Safety PDS Committee held on 17th June 2014..

RESOLVED that the minutes of the meeting held on 17th June 2014 be agreed.

25 CHAIRMAN'S UPDATE

The Chairman updated the Committee concerning the recent visits to Bethlem Hospital and the London Borough of Bromley CCTV centre. It was noted that the visit to the police dog training centre in Keston was scheduled for 20th November 2014.

Reference was made to the meeting of the Tories on Public Protection and Safety that took place in September. Baseline reports were examined, and the meeting was well attended. It was also noted that the Chairman had attended the BMI Steering Group with the Portfolio Holder.

The Chairman informed the Committee that she had attended one of the summer diversionary park days with her two children. This was the event at Norman Park, when it was estimated that approximately a thousand children had attended.

The Chairman mentioned that the Safer Neighbourhood Board had held their first public meeting in July, and that the Crime Summit had been held the

previous weekend. The Chairman thanked all who had attended and contributed to both the Safer Neighbourhood Board meeting and to the Crime Summit, with particular thanks to Bromley Youth Council who had participated in both.

The Portfolio Holder also expressed his thanks to Bromley Youth Council and to Mr Paul King.

RESOLVED that the Chairman's update be noted

26 POLICE UPDATE

The Borough Commander commented that the police contact point in West Wickham was now open five days per week, and for around three to four hours per day. The Borough Commander also informed the Committee that the police were on target to make the required £575m target for savings this year, and that this had been very challenging. Burglary was down by 6.8% against a target of 6%. The rates of criminal damage offences had increased by 8%. Motor Vehicle crime was down by 22% which was on target. The number of actual bodily harm offences had increased by 139 compared to the same point last year.

The number of "I" calls responded to within the correct timeframe stood at 91%. The Committee were informed that the number of "I" and "S" calls approximated 80-130 per day.

The Borough Commander stated that plans were now underway to initiate Operation Bumble Bee and Operation Equinox. The former was aimed at reducing burglary, and the latter was aimed at reducing violence in the town centre. It was noted that the volume of burglary offences increased as the nights drew in and the hours of daylight decreased.

The Borough Commander mentioned that Parm Sandu was now in place as Deputy Borough Commander in place of Jo Oakley, and that David Tait had assumed responsibility for the Safer Neighbourhood Team. Staffing levels were currently good, and Bromley Police were currently six police officers and sixteen PCO's above staff target levels.

The Borough Commander referenced ASB and burglary related crime in the Crays area, with particular reference to the use of mopeds. It was noted that eight key individuals had been arrested, four had been remanded in custody, and one had been detained at a secure unit in Bedford.

Reference was made to the efforts that the police had made to support the summer diversionary activity projects, and there was positive feedback from Members regarding this. The Committee were updated concerning arrangements in place to ensure that police officers worked at least once every three weekends. This was releasing greater police numbers to deal with incidents arising in town centres on a Saturday night.

The Committee heard that a meeting had taken place with SLaM (South London and Maudsley NHS Trust) concerning how the police were going to deal with incidents at Bethlem Hospital in the future. The plan was that communication would take place with the relevant Team Leader before arriving on site, so that officers would be better informed upon arrival.

Members also heard that a newsletter was in the process of being disseminated.

The Borough Commander informed Members that many officers were now working with body worn video equipment. This had proved particularly useful in dealing with domestic abuse incidents.

Video recordings had been used as evidence in court proceedings. The scheme had been piloted in seven boroughs and the equipment was currently being used by around 54-55 officers.

A Town Centre Team focusing on Orpington Town Centre was being launched on October 22nd.

It came to light during the police update that a large number of asylum seekers had been accommodated at the Mary Rose Inn Hotel at St Mary's Cray. This was a surprise to Members and the Portfolio Holder, who were not aware that around seventy asylum seekers had been transferred to the Hotel from the Queen's Hotel at Crystal Palace. It was presumed that the placements had been initiated by UKBA. It was not known how long the accommodation was planned for, but was estimated at three months. The Portfolio Holder and the Ward Councillor for Cray Valley East expressed concern that they had not been informed. It was the general consensus of the Committee that a protocol or channel of communication be opened up with UKBA to avoid a repeat episode of non communication.

Councillor Kim Botting congratulated the Borough Commander with respect to the good work that the police and the Safer Neighbourhood Team had done in Orpington, particularly with respect to the execution recently of an arrest warrant targeting drug dealers. This was sending out a clear message that drug crime would not be tolerated. The Chairman praised Councillor Botting for being pro-active in this case, and for pushing for a resolution.

Councillor Cartwright thanked the police for all the good work that they had undertaken in Mottingham.

RESOLVED:

(1) that the Borough Commander's Police Update be noted

(2) that communication is made with UKBA to open up more effective lines of communication

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

27 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

There were no questions from Councillors or Members of the Public.

28 QUESTIONS TO THE PORTFOLIO HOLDER FROM THE PPS PDS COMMITTEE

At the previous meeting of the Committee, the Portfolio Holder stated that he wished to encourage greater scrutiny of himself by Members.

The Ward Councillor for Cray Valley East (Councillor Chris Pierce) expressed his dismay that he had received no communication regarding the placement of seventy asylum seekers at the Mary Rose Inn Hotel, which was in his Ward. Councillor Pierce asked for clarification to be provided with respect to the processes and protocols that should be adhered to in these circumstances.

The Portfolio Holder was sympathetic, and also expressed serious concern that he had not been made aware. He would email all Councillors with an update without delay.

The Portfolio Holder stated that he would ask either the Leader or the Executive to investigate with UKBA, and that this would be undertaken with speed and vigour.

The Portfolio Holder was asked by a Member what could be done to prevent incursions by the Travelling Community.

In reply the Portfolio Holder referenced a recent Traveller incursion in the West Wickham area. In this case, the Travellers had removed three large concrete bollards to gain access. LBB were advised by the police that for the short term it was better to leave the Travellers where they were. This was because they were effectively penned in, thus making it easier for the police to monitor them. It was mentioned that such incidents cost money in terms securing the affected areas and replacing anything (like bollards) that had been damaged. The Portfolio Holder stated that it was a never ending battle.

The Portfolio Holder wondered if it was possible to reduce the timescales on Section 61 Notices to twelve or fifteen hours. The Portfolio Holder stated that every effort should be made to ensure that any evictions were conducted in daylight.

The Director of Environment and Community felt that there was not much to add to this response and concurred that it was a huge challenge. He felt that LBB worked well with the police and that good removal protocols were already in place.

Councillor Pierce asked if signs could be put up by LBB to inform the public that the Council was aware, and that action would be taken in due course.

The Portfolio Holder responded that care had to be taken when dealing with travellers to ensure that LBB complied with the requirements of the Human Rights Act. If signs were erected, they would be torn down. There seemed to be no better way currently to deal with these situations other than the current protocols; these were that LBB would work with police around the Section 61 notice.

Dr Robert Hadley referenced Dover where the facility existed for concrete blocks to be erected at car parks when Travellers arrived. The Borough Commander commented that there would be a need to identify the relevant sites. The Portfolio Holder added that closing public car parks also led to complaints from the general public.

Councillor Cartwright raised the matter of problems with dog attacks and dogs generally running wild in Mottingham. He suggested that perhaps LBB could look again at the relevant bye-laws. It was noted that the police had a role to play in enforcing existing legislation. The Director commented that walking a dog on a highway without a lead is an offence. Councillor Cartwright mentioned that there were certain areas with multiple dogs where professional dog walkers were employed. He suggested that perhaps the council should erect new signage stating that dogs should be kept on leads, or muzzled.

The Director stated that he would be happy to pick this up.

RESOLVED that:

(1) contact be made with UKBA to establish the protocols and lines of communication to be adhered to when UKBA were considering the placement of a significant number of asylum seekers into the Bromley Borough

(2) an email be sent out by the Portfolio Holder immediately to all Councillors, providing an update concerning the current placement of asylum seekers at the Mary Rose Inn Hotel in Cray Valley East

(3) the Director to take up the issue of problems with dogs in Mottingham, and to look into what could be done with respect to bye-laws and signage.

A) BUDGET MONITORING 2014/15

Report FSD14066

This report was written by Claire Martin, Head of Finance.

The report provided an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 31st July 2014. This showed a balanced budget.

The report outlined the level of expenditure and progress with the implementation of the selected project within the Member Priority Initiatives and provided details of the latest expenditure within the Community Safety Budget.

It was noted that Council on 26th March 2012, approved the setting aside of £2,260,000.00 in an earmarked reserve for Member Priority Initiatives. The Public Protection and Safety Portfolio was responsible for the delivery of one of the projects – Targeted Neighbourhood Activity, with an allocation of £150,000.00.

It was noted that the four year financial forecast report highlighted the financial pressures facing the Council. Members were reminded that it was imperative that strict budgetary control continued to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years. It was observed that the latest projections from managers showed that there was a balanced budget for the Public Protection and Safety Portfolio for 2014/15.

The Budget Report noted that an amount of £95,000.00 remained uncommitted from the budget allocated to Targeted Neighbourhood Activity Funding. Another report on the agenda (agenda item 10b) outlined proposals for the allocation of the uncommitted funds.

Members also noted that an amount of £41,584.00 remained unallocated from the Community Safety Budget.

The Director of Environment and Community Services indicated that Committee Members were welcome to put forward ideas to the Portfolio Holder for the allocation of uncommitted funds from the Community Safety Budget.

RESOLVED that:

(1) the Portfolio Holder endorse the 2014/15 budget projection for the Public Protection and Safety Portfolio.

(2) the progress of the implementation of the Targeted Neighbourhood Activity Project was noted.

(3) Members were encouraged to submit project ideas to the Portfolio Holder for consideration with respect to the allocated of unallocated funds

(4) the Committee noted and commented on the allocation of Community Safety expenditure.

B) FUNDING FOR TARGETED NEIGHBOURHOOD ACTIVITY PROJECT

Report No ES14074

This report was written by Mr Jim McGowan, Head of Environmental Protection, and was written to advise Members of proposals to spend the remaining balance of the Targeted Neighbourhood Activity Project Fund throughout the Borough.

The Committee were informed that £150,000.00 had previously been allocated to a Targeted Neighbourhood Activity Project, but that only £55,000.00 of this money had been used, leaving an underspend of £95,000.00. The purpose of this report was to put forward project spend proposals for the underspend.

The summary of the spend was summarised in tabular form on page 4 of the report.

Members' attention was drawn to item three on the table which referenced CCTV monitoring at the junction of Maple Road. It was noted that the cost of this was estimated at £14,300; and the question was asked if there was a case for a permanent camera in this location, and also if it was possible to re-use the previous camera instead of purchasing a brand new one. It was acknowledged that the cost of refurbishing the existing camera would be in the region of £4000.00 to £5000.00 and that this was therefore the preferred option.

The Committee were advised that although this was a report outlining plans for the allocation of unspent monies; it was not the case that all the money had to be allocated in the current financial year.

It was noted that Mr McGowan was seeking agreement in principle to the projects outlined in the report, but acknowledged that there was still some fine tuning and changes that would need to be addressed.

Grace Stephens from Bromley Youth Council suggested that BYC (Bromley Youth Council) could be involved with some of the projects in a practical way, and that possibly some funding could be diverted to BYC.

The Director of Environment and Community Services stated that there was some project work that needed to be progressed urgently, and if Members had any suggestions relating to the projects on the report, or new ideas for

projects that could be funded, then these ideas should be brought to the attention of himself and the Portfolio Holder in the next week.

RESOLVED that:

(1) the contents of the report be noted

(2) the proposals for the allocation of funding are agreed subject to the following conditions:

- **the CCTV monitoring camera at the junction of Maple road be refurbished at the reduced cost of approximately £4,500.00**
- **any suggestions for fund allocation to new projects be brought to the attention of the Portfolio Holder and the Director in the week following the meeting**
- **the Committee agreed in principle to the projects and fund allocation identified in the report; it was agreed that the specific detail of projects and fund allocation would be delegated to the Director of Environment and Community Services, in consultation with the Portfolio Holder and Ward Councillors.**

C) APPROVED TRADER SCHEME PARTNERSHIP

Report No ES14087

This report was written by Mr Rob Vale, Trading Standards Manager.

The report informed Members of the proposals by Trading Standards and Community Safety Teams to engage with a national approved trader scheme to replace the existing Safer Bromley Trader Register which had been operating within the borough since 2009.

Mr. Vale explained that the Safer Bromley Partnership Trader Register had been very successful over the last few years, with over 100 local businesses signing up to the register. However, it was now the view of Trading Standards, that LBB replace the Bromley Trader Register with a new service that would be provided by the national provider Checkatrade. This was a nationally recognised free service offering a business directory of traders that had been comprehensively vetted and performance monitored. The cost to businesses to join this service would be £600.00 per annum.

It was the aim of Bromley Trading Standards to create a hostile environment for rogue traders.

It was pointed out to the Committee that there were currently 50 local businesses registered with Checkatrade that had not been vetted by Bromley Trading Standards. It was explained that any business registered with

Checkatrade that would also like to be endorsed by Trading Standards, and display the Bromley logo, would require further vetting by Trading Standards, and that the final decision on acceptance onto the scheme would remain with Trading Standards.

It was noted the Kent and Surrey Councils had already joined the scheme.

RESOLVED that the Portfolio Holder approve the proposals for the approved trader scheme partnership with the use of the Bromley logo.

**29 ANTI SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014
(REFORM OF ANTI SOCIAL BEHAVIOUR POWERS)**

Report ES14086

This report was written by Mr Robert Vale, Head of Trading Standards and Community Safety.

This report aimed to update Members on the review and overhaul of the system of dealing with anti-social behaviour in order that agencies responsible for enforcing the legislation, focus on putting the needs of the victims first. The way anti-social behaviour would be reported in the future would depend on the impact felt by the victim, rather than the behaviour itself.

The Act reformed the tools available to deal with anti-social behaviour including the introduction of civil injunctions to prevent nuisance and annoyance; it includes a power to exclude people from their homes for anti-social behaviour where there is a risk of harm to others.

Mr Vale outlined the main points of the Act to the Committee:

It was explained that the Act introduced two new measures which were designed to give victims and communities a say in the way anti-social behaviour is dealt with; these were the **Community Trigger** and the **Community Remedy**.

The Community Trigger would be the means by which individuals or communities would “trigger” a case review to look into allegations of anti-social behaviour and crime that met the relevant threshold, and had not yet been resolved. The Community Trigger would be activated after three complaints that met the locally agreed threshold. The relevant bodies that would have statutory obligations under the Act would be MOPAC (Mayor’s Office for Policing and Crime), the local authority, the local Clinical Commissioning Group, RSLs (Registered Social Landlords).

Members noted LBB (London Borough of Bromley) would need to draft a local Community Trigger procedure document. It was further noted that the joined up Community Trigger procedure agreed by the relevant partner

organisations, would need to be submitted to MOPAC for approval. This would need to be done in the next few weeks.

The Committee noted that additional staffing resource would likely be required to provide the relevant administrative support needed to administer the Community Trigger Procedure. The Portfolio Holder wondered if there would be MOPAC funding available for this.

A Member commented that this seemed like a case of another burden on the local authority and police, with no further funding. This was a sentiment expressed also by the Borough Commander, who stated that the resource to deal with the Community Remedy would need to come from that already existing, and the responsibility for this would likely fall to the Safer Neighbourhood Teams.

A Member expressed concern that the police may struggle with this extra statutory duty. Another member highlighted the importance of making the scheme accessible to those who were vulnerable.

Members observed that all relevant bodies would have to work together to devise and produce a Community Trigger Strategy. There would need to be an LBB point of contact for making a Community Trigger application, and this was likely to be the LBB Anti-social Behaviour Co-ordinator.

Members were informed that the Community Remedy Document would be designed to provide victims with a say in the out of court punishment of perpetrators for low-level crime and anti-social behaviour. It was a police function and it would be the task of the police to draft a Community Remedy document for Bromley.

Mr Vale concluded his update with a summary of new and revised powers available under the Act:

- Injunction to prevent nuisance and annoyance
- Criminal Behaviour Order
- Community Protection Notice
- Public Spaces Protection Order
- Closure Power.

RESOLVED:

(1) that the report be noted

(2) that resource to administer the Community Trigger procedure be procured, possibly from existing staff resources including the redeployment pool

(3) that work be commenced on drafting the LBB Community Trigger document

(4) that enquiry be made to see if there was any funding to assist from MOPAC

30 VERBAL UPDATE ON ENVIRONMENTAL PROTECTION AND CCTV

An update was provided on the work of the Environmental Protection team by Mr Jim McGowan subsequent to the tour of LBB CCTV centre.

Mr McGowan explained to the Committee that Environmental Protection was broken down into 7 main areas:

1. CCTV
2. Housing Improvement
3. Housing Enforcement
4. Public Health Nuisance and Noise
5. Stray Dogs, Drainage and Pest Control
6. Scientific Services
7. Coroner and Mortuary Service

It was explained that Housing Improvement included disabled facility grants, and that the budget for this was usually around £1M per annum.

It was noted that Housing Enforcement included dealing with rogue landlords, and with various legal and licensing matters that may arise with Housing of Multiple Occupation.

It was explained that the Public Health, Nuisance and Noise responsibilities incorporated:

- Domestic Violence
- Noisy Parties
- Neighbour Disputes
- Public Health Complaints

Mr McGowan explained that the council had a statutory responsibility for dealing with stray and abandoned dogs. Mr McGowan informed that vicious dogs were destroyed, whilst most other dogs were rehomed. The work of pest control had been contracted out. The Committee were informed that investigations were ongoing to deal with the problem of rats in some of the parks.

Mr McGowan explained that some of the work of Scientific Services was dealing with requests for reports with regard to contaminated plots and land. The council were examining proposals for charging for this.

It was noted that the Coroner and Mortuary Service was currently managed by the Princess University Hospital. This could be the subject of a future tender. The possibility of a shared service contract with other boroughs was being considered.

Mr McGowan went on to discuss CCTV. It was explained that the use of CCTV was essential in terms of crime prevention and deterrent, in addition to generating revenue. There was hard evidence that crime levels reduced in areas where cameras were operating.

The Committee was informed that LBB CCTV evidence had been provided to civil companies, and that LBB had now began to charge for this service. CCTV was required to comply with legislation and to make the public feel safe. LBB used 180 cameras in total, 75 of these were in car parks and 11 were used for bus lane enforcement. LBB also had use of 2 mobile vehicles fitted with cameras, and a big camera that could be moved to various parts of the borough as required.

The Committee heard that the monitoring contract cost £256,000.00 per annum, and the maintenance contract cost £268,000.00 per annum; hence the total cost of running the LBB CCTV Service was £524,000.00 per annum.

Councillor Botting stated that CCTV was essential and a matter of common sense, particularly with the raised terrorist threat. Other Members expressed a similar view, and that CCTV made shoppers feel safe to shop, and that it was also important that the public felt safe in public car parks.

The Committee noted that the two contracts pertaining to stray and abandoned dogs would need renewal soon.

RESOLVED that:

(1) the contents of the presentation be noted

(2) the matters outstanding with respect to the dog contracts be addressed

31 SUMMER ACTIVITIES UPDATE

Report No: ES14090

This report was written by Paul King, Head of Youth Support Services.

The report was written to inform the PDS committee regarding content, publicity, actual expenditure and income for the Summer Diversionary Activities Programme 2014. This was because the Portfolio Holder had agreed funding totalling £36,000.00 from the Youth Diversionary Fund.

Mr King informed then Committee that the Youth Diversionary Programme was designed for young people aged between 10 and 19 (or up to 25) for those with disabilities. It included activities such as sports; football, basketball,

laser, hula hoops and rounders; creative activities including henna tattoos, jewellery making, nail art, paper mache statues and smoothie making; adventure type activities such as Zorbs, Go Karting, Bungee Programme. This year also included two “Special Saturdays”—comprising of an Open Air Cinema and a Silent Disco.

It was noted by the Committee that although the Programme this year was smaller, the attendance was in fact greater.

Mr King informed the Committee that another report would follow which would provide greater detail concerning age breakdowns and demographic information.

It was noted by the Committee that the total funding allocated to the Programme was £70,720.00, and that the budget spent was £73,000.01. This left a credit balance of £2,281.00.

Mr King informed that LBB had established a web facility for donations to the activities to be made, unfortunately, this had only been utilised by Tesco, Weight Watchers and the Ice Cream Vendor.

The Portfolio Holder commented that the last three weeks of the activities were affected adversely by poor weather conditions. The Portfolio Holder was disappointed with turnout for the “Silent Disco” which was surprisingly poor. The Portfolio Holder expressed his thanks to all those involved, including the police. However, the Portfolio Holder was disappointed that no police cadets attended, and was also dissatisfied with the lack of involvement from Affinity Sutton.

RESOLVED:

(1) that the contents of the report be noted

(2) an investigation to take place to establish how increased external financial donations can be generated for summer 2015

**32 ANNUAL UPDATE REPORT ON BROMLEY YOUTH
OFFENDING TEAM PARTNERSHIP**

REPORT CSD14141

This was an annual report to the Care Services Portfolio Holder, but had come to this Committee for information purposes. The report was written by Paul King, as was the update at the Committee meeting.

Mr King informed the Committee that the Youth Justice Board monitored performance against three key performance indicators; the first one of these referred to at the meeting was the **number of first-time entrants into the Youth Justice System**. It was noted that the data showed that there was a

downward trend resultant from the Triage system and the use of out of court disposals.

The secondary KPI referred to was the **Rate of Re-offending by young people who have previously offended**. It was a cause of concern to everyone that the rate of re-offending had been increasing since 2011/12. It was a particular cause of concern that the data for 2013/14 showed that despite a smaller cohort (64) the number of re-offences within 12 months of the original conviction was very high at 146, and that this represented a frequency per 100 of 228. This was bad news.

There had been several suggestions put forward to explain this, directly related to the nature of the cohort in question:

- These young people were generally not engaged in education, training or employment
- This cohort often exhibited special educational needs
- The age group were mainly aged 15 and under
- Problems had been exacerbated by cross border transfers
- This cohort were often associated with gang membership

Mr King felt that the way to try and address these issues was to seek to address via improvement plans, with a specific emphasis on education.

The third KPI referenced was the **number of young people sentenced in court that received a custodial sentence**. It was noted that this figure as a percentage had also increased. This was directly related to the previous KPI and the problem cohort.

Mr King mentioned that there was a problem with the 16+ age group, not engaging well in education, training and employment. A "Not in EET Multiagency Panel" had been set up to try and address this. The Bromley mentoring scheme was also proving effective.

Mr King informed the Committee that the number of young people kept in remand had increased, and that the projected cost of this to LBB by the end of the current financial year would be £242,693.00.

Mr King concluded by stating that the Bromley Youth Offending Service priority for 2014/15 was to address the issue of chronic re-offending by the identified cohort. There were plans in place to achieve this including:

- Input from Bromley Children in Care Virtual School Service
- Speech and Language Therapy programmes
- Working to increase parental involvement

- Input from the Bromley Tackling Troubled Families programme
- Bromley Targeted Youth Support programme

RESOLVED that the contents of the report be noted.

**33 SUMMARY OF THE BROMLEY SAFEGUARDING ADULTS
ANNUAL REPORT 2013/14**

Report CSD14140

This report was being presented to the Public Protection and Safety PDS Committee for information purposes.

It was essentially a summary of the Bromley Safeguarding Adults Board Annual Report for 2013/14. The full Bromley Safeguarding Adults Annual Report 2013/14 was disseminated as an Information Briefing prior to the meeting.

The Committee noted the report.

RESOLVED that the contents of the summary report (CSD 14140) and also the full Bromley Safeguarding Adults Annual Report 2013/14 be noted.

**34 QUESTIONS ON THE BROMLEY SAFEGUARDING ADULTS
ANNUAL REPORT 2013/14**

The report was noted.

35 WORK PROGRAMME AND CONTRACTS REGISTER

Report CSD14118

The Committee reviewed the Work Programme and Contracts Register.

Members examined the Work Programme for 2nd December 2014 in particular. It was decided to add the following to the December Work Programme:

- A more detailed report would be provided by Paul King with respect to the Summer Diversionary Activities
- An update report would be written for Members subsequent to the meeting of the Safer Bromley Partnership on 30th October 2014.
- It was decided that Mr Paul Lehane (Head of Food and Occupational Safety) would be invited to present.

RESOLVED that:

(1) the Work Programme be noted, including the amendments referenced above

(2) the Contracts Register for the Public Protection and Safety PDS Committee was noted

(3) the expiry date of the dog contracts in November 2014 was noted together, with the requirement for the said contracts to either be extended further or a new contractor appointed

36 VISITS AND CONFIRMATION OF NEXT MEETING DATE

It was noted that the next visit for the Committee would be to the Police Dog Training Centre at Keston. An email reminder would be sent out in due course.

The visit to the police dog training centre was scheduled for November 20th 2014; the “passing out” parade would commence at 10.00am. Members would be able to have a pre-parade tour of the facility at 09.00am if they wished.

The next meeting of the Public Protection and Safety PDS Committee would be on 2nd December 2014 at 7.00pm.

The Meeting ended at 9.40 pm

Chairman

This page is left intentionally blank

Report No.
CSD 14157

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 2nd December 2014

Decision Type: Non Urgent Non Executive Non Key

Title: **MATTERS ARISING**

Contact Officer: Steve Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

1.1 **Appendix A** updates Members on matters arising from previous meetings.

2. RECOMMENDATION

2.1 The Committee is asked to review progress on matters arising from previous meetings.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous matters arising reports and minutes of meetings.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Completion of "Matters Arising" Reports for PP&S PDS meetings can take up to a few hours per meeting.
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of the Public Protection and Safety PDS Committee.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/Title</u>	<u>Matters Arising</u>	<u>Update</u>
1st October 2014 Minute 23 Matters Arising	Update on the possible commissioning of the Public Protection Portfolio.	There were no updates available at the last meeting of the Committee on 1 st October. Since then, a report concerning commissioning of the Portfolio has been presented to the Executive on 15 th October 2014(DRR14/089). This was noted.
1st October 2014 Minute 29 ASB, Crime and Policing Act 2014.	It was agreed that resources be procured to administer the Community Trigger procedure, and that work be commenced on the LBB Community Trigger Document. It was also suggested that MOPAC be approached for funding.	An update will be provided to a future meeting of the Committee.
1st October 2014 Minute 31 Summer Activities Update	It was noted that the Summer Activities report required additional data.	Updated report to be provided to this Committee.
1st October 2014 Minute 26 Police Update	It was noted that UKBA be contacted so that a line of communication could be established in the future with LBB, when asylum seekers were being dispersed and accommodated in Bromley.	The Committee will be updated when appropriate.
1st October 2014 Minute 28 Questions to the Portfolio Holder from the PPS/PDS Committee.	The Director of Environment and Community Services agreed to look into issues concerning problems with dogs in the Mottingham area; it was similarly agreed that the Director would investigate what could be done regarding bye-laws and signage.	Councillor Cartwright has been provided with a briefing that outlines the available options.
Future Visits/Presentations to the Committee		Future visits to be confirmed.

This page is left intentionally blank

Report No.
FSD14074

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety Portfolio Holder

For Pre-decision scrutiny by the Public Protection & Safety PDS Committee on

Date: 2nd December 2014

Decision Type: Non-Urgent Non-Key

Title: **BUDGET MONITORING 2014/15**

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environmental and Community Services

Ward: Boroughwide

1. Reason for report

This report provides an update of the latest budget monitoring position for 2014/15 for the Public Protection and Safety Portfolio based on expenditure and activity levels up to 30th September 2014. This shows an underspend of £35k.

It reports the level of expenditure and progress with the implementation of the selected project within the Member Priority Initiatives and provides details of the latest expenditure within the Community Safety Budget as set out in Appendix 3.

2. **RECOMMENDATION(S)**

2.1 The Portfolio Holder is requested to:

2.1.1 Endorse the latest 2014/15 budget projection for the Public Protection and Safety Portfolio.

2.1.2 Note the progress of the implementation of the Targeted Neighbourhood Activity project.

2.2 The PDS Committee is asked to comment on the allocation of Community Safety expenditure as set out in Appendix 3.

Corporate Policy

1. Policy Status: Existing Policy: Sound financial management
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection & Safety Portfolio Budgets and earmarked reserve for Members Priority Initiatives
 4. Total current budget for this head: £2.626m and £150k
 5. Source of funding: Existing revenue budgets 2014/15 and the earmarked reserve for Member Priority Initiatives
-

Staff

1. Number of staff (current and additional): 57.33 ftes
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement: The statutory duties relating to financial reporting are covered within the Local Government Act 1972; the Local Government Finance Act 1998; the Accounts and Audit Regulations 1996; the Local Government Act 2000 and the Local Government Act 2002
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The services covered in this report affect all Council Taxpayers, Business Ratepayers, those who owe general income to the Council, all staff, Members and Pensioners.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2014/15 projected outturn is detailed in Appendix 1, with a forecast of projected spend for each division compared to the latest approved budget and identifies in full the reason for any variances.
- 3.2 Costs attributable to individual services have been classified as “controllable” and “non-controllable” in Appendix 1. Budget holders have full responsibility for those budgets classified as “controllable” as any variations relate to those factors over which the budget holder has, in general, direct control. “Non-controllable” budgets are those which are managed outside of individual budget holder’s service and, as such, cannot be directly influenced by the budget holder in the shorter term. These include, for example, building maintenance costs and property rents which are managed by the Property Division but are allocated within individual departmental/portfolio budgets to reflect the full cost of the service. As such, any variations arising are shown as “non-controllable” within services but “controllable” within the Resources Portfolio. Other examples include cross departmental recharges and capital financing costs. This approach, which is reflected in financial monitoring reports to budget holders, should ensure clearer accountability by identifying variations within the service that controls financial performance. Members should specifically refer to the “controllable” budget variations relating to portfolios in considering financial performance. These variations will include the costs related to the recession.
- 3.3 Council on 26th March 2012 approved the setting aside of £2,260k in an earmarked reserve for Member Priority Initiatives. The Public and Protection and Safety Portfolio is responsible for the delivery of one of the projects – Targeted Neighbourhood Activity with an allocation of £150k.
- 3.4 Appendix 2 has the details of the progress of this scheme.
- 3.5 Within the 2014/15 Community Safety Budget there are a number of budgets that are subject to Portfolio Holder authorisation and for information these budgets are listed below: -

Expenditure requiring Portfolio Holder approval

	2014/15 Budget £	Allocation Agreed to Date £	Current Bids £	Balance of Budget Unallocated £
Portfolio Holder Initiative Fund Grants	44,930	15,416	1,500	28,014
Youth Diversion Expenditure	48,250	48,180	0	70
Operation Payback	7,000	0	0	7,000
	100,180	63,596	1,500	35,084

4. POLICY IMPLICATIONS

- 4.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.
- 4.2 Bromley’s Best Value Performance Plan “Making a Difference” refers to the Council’s intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.
- 4.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2014/15 to minimise the risk of compounding financial pressures in future years.
- 4.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council’s budgetary control and monitoring arrangements.

5. FINANCIAL IMPLICATIONS

- 5.1 The latest projections from managers show that there is a projected underspend of £35k expected for the Public Protection and Safety Portfolio for 2014/15.
- 5.2 The projected variance has arisen due to in year vacancies Cr £18k, a reduction in the number of stray dogs being kept in kennels Cr £10k and other minor variations totalling Cr £7k.
- 5.3 Appendix 2 shows that an amount of £95k has been spent/committed for the Targeted Neighbourhood Activity project.
- 5.4 To date, a total of £63,596 has been committed/spent from the community safety budgets as detailed in Appendix 3, leaving an unspent balance of £36,584. A bid of £1,500 for trading standards covert camera equipment has been submitted to be considered by the Portfolio Holder.

Non-Applicable Sections:	Legal, Personnel
Background Documents: (Access via Contact Officer)	2014/15 budget monitoring files within ECS finance section

Public Protection & Safety Portfolio Budget Monitoring Summary as at 30th September 2014

2013/14 Outturn £'000	Division Service Areas	2014/15 Original Budget £'000	2014/15 Latest Approved £'000	2014/15 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
432	Public Protection Community Safety	313	305	305	0		0	0
322	Mortuary & Coroners Service	348	348	348	0	1	0	0
1,780	Public Protection	1,865	1,873	1,838	Cr 35	2	0	0
2,534	TOTAL CONTROLLABLE FOR PPS	2,526	2,526	2,491	Cr 35		0	0
191	TOTAL NON CONTROLLABLE	6	6	6	0		0	0
281	TOTAL EXCLUDED RECHARGES	94	94	94	0		0	0
3,006	PORTFOLIO TOTAL	2,626	2,626	2,591	Cr 35		0	0

REASONS FOR VARIATIONS**1. Mortuary and Coroners Service £0k**

There is no overall variation projected based on information received to date. The London Borough of Croydon, who administer the Coroners Service on behalf of a consortium of four local authorities including Bromley, was late in providing a completed out turn statement for 2013/14 and budget for 2014/15. Confirmation of 2014/15 payments are awaited. The new contract for the Mortuary at Princess Royal University Hospital has not yet been finalised. There is no variation projected on this budget at present, however the new contract will fluctuate with numbers compared to the existing set price contract.

2. Public Protection Cr £35k

There is likely to be a net surplus of around £35k within Public Protection. £18k is as a result of underspends on Employee costs, due to vacancies including that of the CCTV manager. There are minor projected variations on Supplies and Services totalling Cr £7k. There are some minor variations on income to date but as the bulk of the licence fee income is not due until the second half year, no variation is projected.

The number of dogs being kept in kennels and associated medical costs have been less than expected, Cr £10k. This figure could be as high as Cr £30k depending on the activity over the winter months.

Summary of variations within Public Protection:

	£'000
Variations within employee costs	Cr 18
Net variations on Supplies and Services	Cr 7
Stray dogs kennelling contract	Cr 10
Total variation for Public Protection	Cr 35

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempted from the normal requirement to obtain competitive quotations, the Chief Officer has to obtain the agreement of the Director of Resources and Finance Director and (where over £100,000) approval of the Portfolio Holder, and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive no waivers have been actioned:

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Analysis of Members' Initiatives - Earmarked Reserves @ 30.09.14

Item	Divison / Service Area	Responsible Officer	Allocation £'000	Spend To Date £'000	Commitments £'000	Total Spend & Commitments £'000	Balance Available £'000	Comments on Progress of Scheme
Targetted Neighbourhood Activity	PPS - Public Health Complaints & Anti-Social Behaviour	Jim McGowan	150	44	95	139	11	Activities progressing as per agreed proposals in the report 1.10.14.
TOTAL			150	44	95	139	11	

Portfolio Holder Funds 2014/15

	Budget Allocation £	Actual Spend £	C'mitmnts To date £	Current Bids £	Budget Balance £
Portfolio Holder Fund Grants (£44,930)					
Puple Flag Scheme		0	2,200		
Operation Condor		2,000	0		
Adult Safeguarding - rogues & scams		1,216	0		
Safer Bromley News		0	5,000		
Barriers Mottingham Recreation Ground		0	5,000		
Trading Standards covert camera equipment		0		1,500	
	44,930	3,216	12,200	1,500	28,014
Youth Diversion Expenditure (£48,250)					
Coney Hall Skateboard Facility		0	6,000		
Summer Activity Fund		36,000	0		
Boxing 4 Schools		0	3,000		
Junior Citizen Scheme supplies		0	1,980		
junior citizen scheme contributions		0	1,200		
	48,250	36,000	12,180	0	70
Operation Payback (£7000)	7,000	0	0	0	7,000
					0
Total Portfolio Holder's Grants 2014/15	100,180	39,216	24,380	1,500	35,084

This page is left intentionally blank

Report No.
ES14102

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 2 December 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: PORTOLIO PLAN UPDATE AND ENFORCEMENT ACTIVITY
APRIL 2014 - SEPTEMBER 2014

Contact Officer: Kirsty Armstrong, Business Coordinator
Tel: 020 8313 4727 E-mail: Kirsty.Armstrong@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services

Ward: n/a

1. Reason for report

To advise Members of the activity undertaken by the Public Protection Division during the period 1 April 2014 to 30 September 2014 relating to the annual Portfolio Plan and enforcement under delegated powers.

2. **RECOMMENDATION(S)**

Members are asked to:

2.1 Comment on the contents of this report;

2.2 Agree to receive further reports, every six months, on the activity relating to the Portfolio Plan and enforcement under delegated powers.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Quality Environment Safer Bromley Vibrant, Thriving Town Centres:
-

Financial

1. Cost of proposal: See total budget – all services have an enforcement element.
 2. Ongoing costs: Recurring Cost
 3. Budget head/performance centre: Public Protection and Safety Portfolio Budgets
 4. Total current budget for this head: £2.5m
 5. Source of funding: Existing controllable revenue budgets 2014/15
-

Staff

1. Number of staff (current and additional): 57.33ftes
 2. If from existing staff resources, number of staff hours: Not applicable
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): All of the Council's customers (including Council tax payers) and users of the service.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable.

3. COMMENTARY

- 3.1 At the meeting of the Public Protection and Safety, Policy Development and Scrutiny Committee on 15 November 2007, Members agreed they should receive reports of the enforcement activity undertaken by the Public Protection division on a six-monthly basis. On 22 October 2010 the Portfolio Holder of the Public Protection and Safety, Policy Development and Scrutiny Committee requested that this report should also include an update of Portfolio Plan activity.
- 3.2 The enforcement activity for the period 1 April 2014 to 30 September 2014 is set out in Appendix A to this report. This covers Public Protection enforcement (i.e. Environmental Protection, Food Safety, Public Health and Safety, Licensing, Trading Standards and Anti-Social Behaviour).
- 3.3 The Public Protection and Safety Portfolio Plan activity between 1 April 2014 and 30 September 2014 is set out in Appendix B to this report.

4. POLICY IMPLICATIONS

- 4.1 Enforcement activity is undertaken in accordance with the agreed Enforcement Policy and under delegated authorities:
 - a. The Public Protection Division undertakes its regulatory functions in accordance with risk assessment criteria, ensuring that service resources are focused upon those activities or practices that present the greatest risk to public health, safety or potential economic loss to the customer.
 - b. Consistency of approach aims to ensure that officers are consistent in the exercise of their discretion to achieve similar ends in similar circumstances, irrespective of which officer deals with the matter.
 - c. It is important to the service that people understand what is expected of them and what they should expect from the Council. This includes making it clear between statutory requirements (what they have to do) and, where relevant, what they do not have to do (advice or guidance on good practice).
 - d. Where enforcement action is necessary, officers will take appropriate action under their delegated powers, dependent upon the seriousness of any breach of the law. The action that they take will be proportionate to the seriousness of any breach of the law relating to the health, safety, quality of life or economic position of the local and business community.

5. FINANCIAL IMPLICATIONS

- 5.1 All enforcement activity is undertaken within existing resources and agreed grant allocation.

6. PERSONNEL IMPLICATIONS

- 6.1 All enforcement activity is undertaken within existing resources and agreed grant allocation.

Non-Applicable Sections:	LEGAL IMPLICATIONS
Background Documents: (Access via Contact Officer)	Not applicable

This page is left intentionally blank

PUBLIC PROTECTION ENFORCEMENT ACTIVITY - STATUTORY NOTICES

Legislation	Description	NOTICES 01/04/13- 30/09/13	NOTICES 01/10/13- 31/03/14	NOTICES 01/04/14- 30/09/14
Environmental Protection Act 1990 S.80	Noise from amplified music (domestic premises)	14	4	8
Environmental Protection Act 1990 S.80	Noise from amplified music (commercial premises)	3	0	2
Environmental Protection Act 1990 S.80	Noise from intruder/vehicle alarms	4	5	9
Environmental Protection Act 1990 S.80	Other noise	4	9	9
Environmental Protection Act 1990 S.80	Bonfires	3	1	0
Environmental Protection Act 1990 S.80	Other nuisance	0	1	1
Environmental Protection Act 1990 S.80	Nuisance from premises	0	0	0
Environmental Protection Act 1990 S.80	Nuisance from light	0	0	1
Environmental Protection Act S.80	Nuisance from accumulations	10	16	13
Environmental Protection Act 1990	Provision of waste receptacles	2	0	0
Environmental Protection Act 1990	Litter	4	2	1
Environmental Protection Act 1990	Waste Transfer documentation	3	2	2
Environmental Protection Act 1990 S.71	Request for information (relating to flytipping)	6	5	3
Environmental Protection Act 1990 S.80	Nuisance from dog barking	5	0	4
Prevention of Damage by Pests Act 1949 S.04	Removal of rubbish and treatment for pests	37	24	35
Public Health Act 1936 S.287	Notice of intention to enter premises	5	6	4
Public Health Act 1936 S.83	Filthy and verminous premises	3	7	1
Public Health Act 1936 S.78	Cleansing alleyways	23	0	7
Control of Pollution Act 1960 S.60	Pollution from construction sites (noise/dust, etc)	2	3	9
Local Government (Misc Provisions) Act 1976 S.16	Requisition for information	16	9	6
Local Government (Misc Provisions) Act 1976 S.20	Sanitary accommodation	0	0	0

Local Government (Misc Provisions) Act 1976 S.35	Clearing obstructions in drains	0	0	0
Local Government (Misc Provisions) Act 1976 S.29	Securing empty premises	0	0	0
Housing Act 2004	Improvement notice	1	2	0
Housing Act 2004	Prohibition notice	1	0	0
Housing Act 2004	Hazard awareness	1	2	0
Housing Act 2004	Decision to grant a (HMO) licence	10	9	12
Housing Act 2004	Proposal to grant a (HMO) licence	11	9	8
Health & Safety at Work etc Act 1974	Prohibition notices	2	8	2
Health & Safety at Work etc Act 1974	Improvement notices	1	12	3
Food Safety – Food Hygiene Regulations	Food Hygiene Improvement Notices	12	18	1

ANTI-SOCIAL BEHAVIOUR ENFORCEMENT ACTIVITY

Anti-Social Behaviour Act 2003	Acceptable Behaviour Commitments (ABCs) served	3	21	23
Anti-Social Behaviour Act 2003	Early intervention warning notices	3	10	18
Anti-Social Behaviour Act 2003	ASBO notices served	2	1	1
Anti-Social Behaviour Act 2003	ASBOs served	0	3	0

REGULATION OF INVESTIGATORY POWERS ACT 2000

Age-Related Sales Legislation	Test purchasing campaigns	0	3	0
Food Safety and Licensing	Food hygiene	0	0	0
Anti-Social Behaviour Act	Collection of evidence	0	1	0
Trading Standards	Collection of evidence – communications data	2	5	1
Public Health and Nuisance	Fly-tipping	0	0	2

PROSECUTIONS (All heard at Bromley Magistrates Court unless otherwise stated)

Legislation	Description	Penalty
Environmental Protection Act 1990 s80	Breach of noise abatement notice (VALE)	Fine £1,800 Costs £1,204.67 Victim surcharge £180
Environmental Protection Act 1990 s33	Fly-tipping (GLIDDON)	Conditional discharge Costs £1,088 Victim surcharge £80
Environmental Protection Act 1990 s33	Fly-tipping (ROGERS)	Fine £100 Costs £1,192 Victim surcharge £20
Environmental Protection Act 1990 s80	Breach of noise abatement notice (PATEL x2)	Fine £5,000 Costs £700 Victim surcharge £240

Environmental Protection Act 1990 s33	Illegal treatment of controlled wastes (MCKENNA)	Fine £1,100 Costs £2,000 Victim surcharge £110
Trade Marks Act 2006	3 x possession of counterfeit goods	Fine £500 Costs £1,058 Victim surcharge £50
Pyrotechnic Articles (safety) Regulations 2010	Sale of fireworks to person under 18	Fine £1,500 Costs £1,000 Victim surcharge £120
Pyrotechnic Articles (safety) Regulations 2010	Sale of fireworks to person under 18	Fine £1,665 Costs £1,464 Victim surcharge £120
Pyrotechnic Articles (safety) Regulations 2010	Sale of fireworks to person under 18	Fine £1,250 Costs £971 Victim surcharge £120
Children and Young Persons Act	Sale of tobacco to person under 18	Fine £835 Costs included in matter above

PROSECUTIONS PENDING

Prosecution	Legislation
CLARKE – fly-tipping	Environmental Protection Act 1990 s33
ARMSTRONG – failure to provide information	Environmental Protection Act 1990 s71
HARROW – fly-tipping	Environmental Protection Act 1990 s33
XHEBEXHIA – breach of notice applying restrictions on construction works	Control of Pollution Act s60
NGUYBN – fly-tipping	Environmental Protection Act 1990 s33
BAMBOO CHINESE TAKEAWAY, 129 Anerley Road, SE20 8AJ – food hygiene offences following voluntary closure for mouse infestation.	EC 582/2004 Food Safety and Hygiene (England) Regulations 2013
MR MEAT, 133 High Street Penge SE20 7DS – food safety offences. Selling mutton as goat meat and obstruction of an officer.	Food Safety Act 1990 Section 14/15 Food Safety and Hygiene (England) Regulations 2013
ANGEL RESTAURANT, 179 High Street Penge SE20 7PF – food hygiene offences and obstruction of an officer.	EC 582/2004 Food Safety and Hygiene (England) Regulations 2013
Money laundering – rogue trader activity	Proceeds of Crime Act 2002
Mis-representation – rogue trader activity	Fraud Act 2006
Appeal against conviction	Fraud Act 2006

TRADING STANDARDS FORMAL CAUTIONS/UNDERTAKING/ASSURANCE GIVEN UNDER THE ENTERPRISE ACT 2002

Legislation	Offence
15 x Doorstep Selling regulations	Failure to provide statutory information.
1 x Consumer Protection from Unfair Trading Regulations 2006	Sale of defective second-hand vehicles
1 x Consumer Protection from Unfair Trading Regulations 2006	Failure to inform consumer of restrictions on use of vouchers
1 x Electrical Equipment Safety Regulations	Possession of unsafe electrical chargers
1 x Consumer Protection from Unfair Trading Regulations 2006	Failure to offer redress for defective goods
1 x Consumer Protection from Unfair Trading Regulations 2006	Failure to give information with regards to service charge
1 x Consumer Protection (Distance Selling)	Misleading practice

Regulations 2000	
1 x Package Travel Regulations 1992	Failure to provide appropriate security/bonding
1 x Consumer Protection from Unfair Trading Regulations 2006	Mis-use of a trade association logo
1 x Estate Agents Act	Failure to register a deposit account
4 x Trade Marks Act 1993	Possession for supply of counterfeit goods

WORKS IN DEFAULT

No. of works in default undertaken	1
No. of noise equipment seizures undertaken	0

LICENSING REVIEWS

None in this period.		
----------------------	--	--

LICENSING APPLICATION HEARD

	Applications heard by the Licensing Sub Committee / Appeals at Magistrates Court	Type of application and outcome
Raj Gowry Express, Biggin Hill	Licensing Sub Committee	Variation granted with conditions
Vu Vu, East Street, Bromley	Licensing Sub Committee	Variation granted with conditions
BP Connect, Perry Street, Chislehurst	Licensing Sub Committee	Variation granted with conditions
Ramblers Rest, Mill Place, Chislehurst	Licensing Sub Committee	Variation granted with conditions
CoOp, White Horse Hill, Chislehurst	Licensing Sub Committee	New application granted with conditions
Sundridge Park WMC, Burnt Ash Land	Licensing Sub Committee	Variation granted with conditions
Chancery, 90 Bromley Rd	Licensing Sub Committee	Variation granted with conditions
Martin McColls, Crofton Road, Orpington	Licensing Sub Committee	Variation granted with conditions
Cote, High St, Chislehurst	Licensing Sub Committee	New application granted as applied
Hayes Service Station, Station Approach	Licensing Sub Committee	Withdrawn
Park Orpington, Sevenoaks Rd	Licensing Sub Committee	Adjourned to November 17 th
Ravensbourne School	Licensing Sub Committee	Variation granted with conditions
Kubus, High St, Penge	Licensing Sub Committee	Granted after Police conditions accepted by applicant
29 Anerley Road	Licensing Sub Committee	Variation granted with conditions
One Stop, Hazel Walk	Licensing Sub Committee	Variation granted with conditions
Waitrose, Queensway, Petts Wood	Licensing Sub Committee	Variation granted with conditions
Royal British Legion, Queensway, Petts Wood	Licensing Sub Committee	Variation granted with conditions

Public Protection Portfolio Plan 2014/15

Introduction

I am proud that we live in a safe borough and that the Council has continued to play a leading role in maintaining community safety and supporting residents and businesses. I understand at first hand the impact that crime and anti-social behaviour can have on people's lives, and this continues to be one of my absolute priorities. The climate continues to be financially challenging. We are working with colleagues to support the development of the Council as a commissioning authority, ensuring that excellent services are delivered in the most cost-effective, efficient way.

In the past year levels of total crime have continued to fall, including target areas such as burglary, making Bromley one of the safest boroughs in London. I am immensely proud of the work that the Council has delivered to make the borough a safer place both as the primary delivery agent, and in leading on the development and implementation of crime-reducing partnership activities. Even more so, I am proud of the determined effort delivered by local residents and businesses to maintain the borough's record of crime reduction. The challenge remains to reduce crime and anti-social behaviour, and to increase community engagement to ensure the borough is a safer place.

As Portfolio Holder I believe I have a lead role to focus our activities on some of the most vulnerable in our society, be they elderly residents, young people, or local traders. We know only too well the threats posed by illegal activity, and we remain committed to keeping the borough safe. As a cross-cutting Portfolio, all Departments and other Portfolios within the Council have a part to play in reducing crime and disorder, and maintaining the borough's position as a safe and pleasant place to live. By ensuring that we deliver our priorities, as outlined in the pages following, we are confident that, working together, we can deliver a safer borough.

As a Portfolio, we continue to be committed to working in partnership. Not only will we maximise the opportunities to reduce crime and disorder by engaging with other departments and teams within the Council, but we will work hard to continue to develop supportive and productive partnerships with other agencies, such as the Police, Fire Brigade and Probation Service, to maximise the opportunity to reduce crime and disorder. Ultimately, we will also seek to develop further and to build on the excellent work of our residents and communities in tackling crime and disorder.

Councillor Tim Stevens JP

Portfolio Holder for Public Protection and Safety

Outcome 1	Safe Bromley; Children and Young People; Vibrant and Thriving Town Centres
Issues	Community Safety
	Anti-Social Behaviour and youth crime
	Domestic Violence

Aim	The Community Safety team proactively works to prevent crime and reinforce confidence in the borough as a safe place
------------	--

In 2014/15, we will:		Head of Service	RAG status (and comments)
1.1	Take action against anti-social behaviour , by delivering reductions in crimes against the person, against property, and in levels of anti-social behaviour and disturbance (1A).	Rob Vale	1 ASB notice and 20 ABCs have been served, and 17 warning letters sent, mostly as a result of targeted action against youth disorder reported in the Chislehurst area. ASB in the Mottingham area continues to be monitored, and the ASB team is working with police and RSLs to seek evictions for tenants causing distress to the community.
1.2	Increase attendance in the summer youth diversion programme , which deters young people from anti-social and offending behaviour (1B).	Paul King	11,300 young people attended over 28 days, with over 300 attending on average per day.
1.3	Support young people to remain in education, employment and training, through our mentoring service (1C).	Paul King	37 new mentors have been recruited to the scheme, and 63 clients are receiving support. 106 new mentoring relationships have been developed since the start of the year.

1.4	Maintain the conviction rate for domestic abuse in cases managed by advocates for people who have suffered from domestic abuse (1D).	Rob Vale	The conviction rate in Quarter 1 was 63%, and in Quarter 2 it was 81%.
1.5	Work proactively with offenders and potential offenders to reduce noise nuisance (1E).	Jim McGowan	40 noise-limiting devices have been set and sealed, and a further 4 will be completed in Q4.
1.6	Provide the CCTV monitoring service for town centres and other key areas.	Jim McGowan	We are continuing to provide the CCTV monitoring for town centres and other key areas.
1.7	Provide support for the Safer Bromley Partnership Board .	Rob Vale	Legislative changes set for October 2014 introduce an additional area of coordination for the team with regards anti-social behaviour and the 'Community Trigger', a mechanism for residents to complain about unresolved ASB issues.

Outcome 2	Safe Bromley; Supporting Independence; Vibrant and Thriving Town Centres
Issues	Rogue traders, scams and bogus callers
	Under-age sales

Aim	The Trading Standards team protects consumers, and in particular the vulnerable, to ensure there is a fair, safe and genuine trading environment.		
In 2014/15, we will:		Head of Service	RAG status (and comments)
2.1	Take action against rogue traders , particularly those who target the vulnerable, through preventative and enforcement activity with banks and adult safeguarding partners (2A).	Rob Vale	7 referrals were received from banks, including Lloyds, Santander, Natwest and Barclays; 5 enquiries were received from banks, with 2 requesting participation in scam awareness events. There were 7 referrals from adult safeguarding partners and 15 from police, with a further 25 from neighbours, friends, family and other partners.
2.2	Take action to protect victims of scams and bogus callers (2B).	Rob Vale	90 calls were made to the rapid response number, with 22 requiring an urgent response. Total savings of £72,000 were achieved, and additionally a £400,000 house, which the victim had been persuaded to leave the offender in their will.
2.3	Tackle the sale of age-restricted products , particularly alcohol and tobacco, through test purchase operations (2C).	Rob Vale	One Operation Condor operation was carried out with the Police, which included 11 test purchase attempts

			that resulted in no sales. A further 7 test purchase operations were carried out in Quarter 2, resulting in 95 test purchase attempts of alcohol, tobacco and electronic tobacco products. There were 3 illegal sales of tobacco or alcohol, and 30 sales that contradicted the CH25 scheme. We received 10 intelligence reports alleging sales of alcohol or tobacco to children.
2.4	Prevent consumer detriment through criminal investigations and civil sanctions (2D).	Rob Vale	We received 2,166 complaints and enquiries from consumers and businesses. Formal warnings were issued to 7 businesses for minor breaches of consumer protection legislation. Formal enforcement actions were taken against 20 businesses. Four prosecutions were heard, dealing with underage sales, leading to £3,900 fines and £3,235 costs. A further prosecution was heard for counterfeit products, resulting in £1,600 fine and costs, and another prosecution for the sale of fireworks to minors resulted in fines and costs of £2,600.
2.5	Support local businesses by providing advice and education, and improving	Rob Vale	73 audit and enforcement visits were carried out to

	compliance by tackling problem traders (2E).		traders selling age-restricted products. Accredited training was provided to 8 businesses who have previously been found selling alcohol or tobacco to underage volunteers.
--	--	--	---

Outcome 3	Healthy Bromley; Vibrant, Thriving Town Centres
Issues	Food and health safety
	Licensing

Aim	The Food, Health and Safety and Licensing team supports businesses to provide safe food, and safe and healthy workplaces		
In 2014/15, we will:		Head of Service	RAG status (and comments)
3.1	Support food businesses with Zero FHRS to improve their ratings, through visits, notifications, and, where necessary, prosecutions. (3A)	Paul Lehane	One premises remains at Zero FHRS.
3.2	Undertake Food, and Health and Safety inspections , as required by the Food Standards Agency, the Health and Safety Executive, DEFRA and the Home Office. (3B, 3C, 3D)	Paul Lehane	6 Health and Safety at Work inspections were carried out; 541 food inspections were completed.
3.3	Administer the statutory licensing scheme to provide a quality service.	Paul Lehane	35.65% of the annual income has been received.
3.4	Deliver a minimum of four multi-agency operations (Operation Condor) to ensure licensing compliance, and take action against unlicensed activity. (3E)	Paul Lehane	One multi-agency operation was undertaken in July.
3.5	Promote the Purple Flag scheme in town centres, which improves the night-time economy through careful enforcement and management of licensing arrangements. (3F)	Paul Lehane	No approaches have been made to businesses. A Town Centre Manager bid for Portfolio Holder funding has been agreed; this will be progressed in Quarter 3.
3.6	Provide support to the Council and its managers to ensure staff are safe and healthy at work . (3G)	Paul Lehane	67 assessments have been completed and 28 are outstanding – they are at low-risk premises that are occasionally used,

		<p>and arranging access for the contractor is providing difficult. The team has worked with Direct Care Services and Affinity Sutton to secure compliance with the Fire Brigade enforcement notice. The team has provided support and advice to managers on fire safety for extra-care housing, and general fire safety training has been undertaken for housing staff. A list of priority 1 and 2 works has been compiled and shared with Property Services. Monitoring visits to premises will commence in Quarter 3.</p>
--	--	---

Outcome 4	Healthy Bromley; Vibrant, Thriving Town Centres
Issues	Environmental damage
	Complex industrial noise pollution

Aim	The Environmental Protection team manages air quality, drainage issues, land contamination, and pest control, as well as heading up the Council's emergency planning.		
In 2014/15, we will:		Head of Service	RAG status (and comments)
4.1	Appoint a new coroner and deputy coroner for Coroner and Mortuary Services ; develop and introduce a new mortuary contract with the London Borough of Bexley.	Jim McGowan	Doctor Selena Lynch has been appointed Coroner for the London South District, and Doctor Roy Palmer has been appointed as temporary Deputy Coroner. The new mortuary contract with the London Borough of Bexley has been developed and completed. It is with Kings College Hospital Trust procurement section for signature.
4.2	Consolidate and expand the service for the investigation and reporting on asbestos in properties, developing the related income generation services in the private sector. (4A)	Jim McGowan	Reinspections and reports have been carried out for the Property Division in accordance with the agreed SLA. The proposal to extend this service and generate income has been temporarily suspended due to the redundancy of the officer responsible. It will be revisited in Quarter 3.
4.3	Retender the stray and abandoned dogs collection and kennelling service.	Jim McGowan	Specifications for kennelling and stray dog collection

			services, ITT and PQQ have been drawn up and are with Procurement for agreement. The service has been logged on the Due North system and has not yet been activated.
4.4	Retender the pest control contract.	Jim McGowan	The specification has been drawn up and agreed by Procurement. The PQQs have been returned and are being assessed during the first week of November. It has been logged on the Due North system for contractor quoting and is on target for completion by 31 December 2014.
4.5	Develop an automated, computerised system for contaminated land reporting. (4B)	Jim McGowan	Software been installed. Procedures and systems are operating. The marketing of new services has been suspended pending staff changes and it is now programmed to begin in April 2015, dependent upon resources. Without marketing, 17 income-generating reports have been produced for clients, against the annual target of 10.

Public Protection Portfolio Plan 2014-15

Appendix 1: Performance Indicators

Performance Indicators		12/13 Actual	13/14 Target	13/14 Actual	14/15 Target
1A	Number of ABCs, intervention letters and ASBO notices	N/A	N/A	N/A	NEW - TBC
1B	Percentage increase in attendance of summer youth diversion programme	Baseline (6,453)	20% increase	75% (11,293)	70% (11,000)
1C	Number of mentoring relationships forged	N/A	100	142	120
1D	Conviction rate for domestic abuse in cases managed by advocates	65.7%	66%	66.3%	68%
1E	Number of noise limitation devices set and sealed in licensed premises	12	12	20	20
2A	Number of referrals of doorstep crime incidents from banks and adult safeguarding partners.	20	25	26	30
2B	Number of rapid response interventions resulting in a real saving to consumers.	96	80	68	80
2C	Number of test purchase operations to detect the sale of age-restricted products.	155	60	121	80
2D	Number of judicial disposals in relation to traders causing consumer detriment.	N/A	55	69	60
2E	Number of businesses to receive education regarding under-age sales.	N/A	200	107	150
3A	Number of businesses rated Zero that have improved.	N/A	7	7	3
3B	Number of food safety inspections undertaken.	N/A	998	892	818
3C	Number of high-risk HSW inspections undertaken.	NEW	40	45	31
3D	Number of statutory reports and complaints received and investigated (Food, HSW, Statutory Accident reports and other).	NEW	NEW	NEW	TBC
3E	Number of multi-agency operations carried out.	4	4	4	4
3F	Number of licensed businesses in Beckenham town centre meeting BBN accreditation standard (supporting the Purple Flag scheme).	NEW	NEW	NEW	5
3G	Number of fire safety high-risk assessments followed up.	NEW	NEW	NEW	100%
4A	Number of properties using the asbestos survey service.	NEW	NEW	NEW	176
4B	Number of reports produced on contaminated land.	NEW	NEW	NEW	10

This page is left intentionally blank

Report No.
ES14105

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: PUBLIC PROTECTION AND SAFETY PDS COMMITTEE

Date: 2nd December 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: SUMMER DIVERSIONARY ACTIVITIES 2014:
END OF PROGRAMME REPORT

Contact Officer: Paul King, Head of Youth Support Services
Tel: 020 8461 7572 E-mail: paul.king@bromley.gov.uk

Chief Officer: Nigel Davies, Executive Director of Environment & Community Services
Terry Parkin, Executive Director of Education, Care and Health Services

Ward: Boroughwide

1. Reason for report

As requested by the PDS committee this report provides an end of programme report for the Summer Diversionary Activities Programme 2014.

2. **RECOMMENDATION(S)**

Members of the Public Protection and Safety PDS Committee are asked to consider and comment on the contents of the report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People Safer Bromley
-

Financial

1. Cost of proposal: Not applicable as reporting back on spend relating to summer activities
 2. Ongoing costs: N/A
 3. Budget head/performance centre: Youth Diversion Grant Budget within Community Safety and Youth Service Budget, Staying Healthy Budget within ECHS.
 4. Total current budget for this head: £73k plus £32.7k 'in kind' staffing hours from ECHS
 5. Source of funding: Existing revenue budget for 2014/15 and contributions from partners.
-

Staff

1. Number of staff (current and additional): 30
 2. If from existing staff resources, number of staff hours:1,700
-

Legal

1. Legal Requirement: None
 2. Call-in: Not applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): 11,424 children and young people participated in the programme.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

Background

3.1 Following a report to a previous meeting, the Portfolio Holder gave approval to fund a programme of activities for young people in the borough's parks during the summer of 2014. The contribution agreed was £36,000 from the Youth Diversionary fund. Since the previous meeting the actual contribution of statutory partners and other income received has been confirmed as £73,001 and detailed in a report to the September meeting of the PPS PDS (ES14090) The same report also provided detail of the content of the programme and the methods used to publicise the programme. The purpose of this report is to provide an account of the performance of the programme in terms of its key objectives of:

- increasing individual participation
- encouraging community participation
- providing a diversion from anti-social and criminal activity
- providing an opportunity for Council partners to reach more people
- increased participation in other services provided by Bromley Youth Support Programme

3.2 The 29 day programme started on Wednesday 23 July and ran until Friday 29 August 2014 in parks across the borough. The programme was designed for young people aged between 10 and 19 (or up to 25) for those with disabilities. It included activities such as sports; football, basketball, laser quest, hula hoops and rounders; creative activities including henna tattoos, jewellery making, nail art, papier-mâché and smoothie making; adventure type activities such as Zorbs, Go Karting and Wipeout. Delivery was a combination of commissioned and directly delivered services organised by the Bromley Youth Support Programme.

Increasing individual participation

3.3 The programme had been set a target to match levels of participation in the previous years' programme. Participation in the previous year's 36 day programme was 11,293 in total with an average of 314 attending each individual event. Attendance in this year's 29 day programme was 11,424 with an average of 394 per day attending each individual event. This improved performance was gained even though there was significantly more rain in August this year compared to 2013.

3.4 By the end of this year's programme the daily average attendance had increased by more than 25% compared to the average daily attendance in 2013. Of the 11,424 attendances at the programme, 4,847 under 8's attended compared to 6,577 over 8's. Given that many of the under 8's also attended with their parents it can reasonably be assumed that roughly 4,800 parents also attended the park days. The programme had a slight shift in the age profile with 58% of the attendees being in the over 8 range, compared with 52% of attendees in 2013.

3.5 The most popular day was at Norman Park in Hayes and Coney Hall Ward, where 942 young people attended. This attendance at an individual event was more than the total number of young people who attended the complete summer programme in 2011, and is equivalent to one weeks attendance at the 2012 summer programme. A comprehensive demographic breakdown will be available following completion of the data entry and analysis of the attendance registration documents for the 11,000+ attendances at the programme.

3.6 **Appendix 1** provides full attendance details for the complete programme.

Encouraging community participation

- 3.7 In all of our park days we had large number of parents and young people in attendance. We had many comments on the positive impact of the days in bringing communities together and enabling families to spend time together with their children doing something where they didn't have to worry about the cost.
- 3.8 However, in some of our parks we continued to encounter parents attending who were drinking alcohol and smoking cannabis. This presented some challenges to staff but also identified a real opportunity for other LA to make contact with some of the more marginalised communities in Bromley to provide them with public health messages and build contacts.
- 3.9 It was particularly encouraging to see different communities engaging together and coming to the parks programme. Early analysis of the statistical data suggests that 15% of attendees over the age of eleven were from Black and Minority Ethnic communities.
- 3.10 Across the board there was also an increase in the number of young people with disabilities attending the park days, this was visible on the 4 programme days that provided specialised activities for young people with disabilities, several of whom continued to attend on other days of the programme.
- 3.11 Repeat visits increased significantly this year. This was in part due to the increased offer and wider variety of activities on offer where we made sure that we didn't provide the same activities every day. Evidence for the over eight age range show that of the 5,787 individual young people who attended, 2% of young people returned to five or more park events, more than 10% of young people came to three or more park events.

Providing a diversion from anti-social and criminal activity.

- 3.12 During August, when the programme was operating for the majority of the time, data drawn from the Metropolitan Police Crime Mapping Database indicates that local crime rates in Bromley appear to have fallen relative to the previous month and to the same period in the previous year.

Anti-social behaviour:

- 3.13 When compared with August 2013, reported anti-social behaviour in Bromley in August 2014 shows a 27% reduction. Similarly, when compared with July 2014, reported anti-social behaviour for August 2014, when the programme operated on 22 days decreased by 9%.
- The number of offences recorded for August 2014 was 635
 - The number of offences recorded for July 2014 was 698 offences
 - During August 2013 the number of offences recorded was 878 offences.

Criminal activity

- 3.14 While it is not possible to attribute the cause of these reductions entirely to the programme, it is perhaps reasonable to propose that, for the time they were participating, the programme may have been a contributory factor in diverting young people from participating in anti-social and criminal activity.

Providing an opportunity for Council partners to reach more people

- 3.15 A range of partners supported the park days including; Safer Neighbourhood Police Teams, PCSO's, Bromley Safer Transport Police team, Bypass, Mindful, Bromley Healthcare, Bromley's road safety cycle staff, Metro (Chlamydia Screening), Crystal Palace FC, Bromley District Cricket Coaching, Affinity Sutton, Brook Lane Community Church, Darrick Wood Community Association, Healthwatch, Bromley Children's Project, Big Man Boxing and Bromley Mytime.
- 3.16 The number of community partners we engaged with increased substantially, with many returning regularly to park events. Feedback received from Healthwatch Bromley said: "This environment meant that the children and young people were enthusiastic and happy to talk about their experiences at dentists, hospitals, GP's and opticians. We were able to gain very interesting and helpful insights in to young people's experiences with health services"

Increased participation in other services provided by Bromley Youth Support Programme

- 3.17 Through the parks programmes and linked activities at our local youth hubs, centres and projects we were able to offer a wide range of activities. The contact with young people at our park days has resulted in more young people attending our Hubs and this again means that more young people are receiving help, support and the opportunity to take part in other positive activities and direct access to targeted support work. Overall we have seen 42 new young people attending our centres since the summer programme.

Increased participation in the programme by targeted young people

- 3.18 This year we saw 10% of Bromley's looked after children between the ages of 8 and 16 attend the summer activities programme.
- 3.19 Figures are currently being sought from Tackling Troubled Families team and the Anti-social Behaviour team regarding the involvement of young people they are working with.

Use of Facebook to promote the programme

- 3.20 We continued to use Facebook as an effective means of publishing the park days. It is evident that there has been a considerable increase in the number of people who have attended the parks as a result of seeing the information on Facebook.

	2014	2013	2012
Total Likes	2,043	1,093	267
Friends of Fans who have seen page	376,871	167,353	60,308
Weekly average Total Reach	53,765	38,093	36,767
Individual comments posted	304	246	103
Individual posts	2,358	1,096	563

3.21 The following is a selection of the 304 comments posted on Facebook:

- You guys are great! I couldn't believe the rain at 2.15pm and you all stayed put carried on smiling and having fun! Thank you
- It was great and the kids loved it as usual! So lovely to have free activities to keep the kids entertained. Thank you Bromley! Well done! We will be there Monday and Tuesday next week! Xx
- My children had a fabulous time. Lots of great games to play and the staff were very friendly and we had great fun!
- All of these events are great and all for free (apart from the ice creams). My kids really enjoy them. They are organised brilliantly and the staff are so friendly and fun!
- A fantastic initiative and I hope Bromley Youth Activities do the same again next year. There was a wide range of activities for all ages.
- Really amazing!! We enjoyed every activity. My kids are looking forward to next year already.
- These events are brilliant – young people are safe and looked after by staff and you are all smiling all day! My kids look forward to these every summer.
- These activities are brilliant for parents who struggle afford to do things with their kids during the summer holidays. My children have had a go at things we would never be able to afford like the zorbs, bungee trampoline etc. The staff are really helpful.
- I laughed so much with my son and daughter today at your event! It was truly brilliant. We are so lucky that you do this each year. It is a god send for the summer holidays. We stayed despite the torrential rain and the staff just kept smiling and encouraging us all to join in!

A complete breakdown of the comments received is available on request from the contact officer for this report.

Use of Twitter to promote the programme

3.22 This year also saw the launch of our twitter page LBB Youth Activities @BromleyYouth. This was a new marketing pilot for the summer; so publicity was minimal. However, we still managed to reach 138 followers with regular retweets of tweets. There was a minimum of 2 tweets per day – often directing users to the Facebook site for more information as tweets are limited to a maximum of 144 characters.

3.23 Twitter proved a good medium for community groups to share the information with followers, with tweets being retweeted by groups such as Bizshare Bromley, Langley Park Schools, Best of Bromley Borough, HS Bromley, BR3 Mag, Health Watch Bromley and Raring2Go Bromley. This extends the reach of social media networks considerably.

Parks Evaluation Forms

3.24 Of the 341 evaluation forms completed, 274 (or 80%) thought the day was excellent and no one thought the day was poor. The most popular activities were the inflatable activities, including Wipeout, obstacle courses and Lazer Wars, arts and crafts and trampolines. Respondents would have liked to see more toilets, food and drink being offered, more activities for disabled young people and less queues. People heard about the park days through a range of media including Facebook and LBB website.

3.25 The following is a selection of the comments on the 341 evaluation forms:

- A very pleasant and original afternoon with an impressive array of activities.
- Fantastic event – we have really enjoyed it, your staff are wonderful.
- We have been coming for the last three years and as always it has been fantastic.
- It is great that these activities are free.
- Really brilliant facilities – lovely friendly staff – thank you. amazing!! We enjoyed every activity, My kids are looking forward to next year already.
- Excellent idea for the summer holiday – brings local families together for a fun afternoon.
- Days like these are really worth it when needing to entertain children – thank you.
- My teenagers loved it, they had the chance to try new things and be in a safe and supported environment.

A complete summary of the evaluation form data received is available on request from the contact officer for this report.

Summary

3.26 This report has shown how the continued financial support from PPS has maintained improvement to the Council's Summer Diversions activities programme enabling the programme to achieve its key objectives.

3.27 In 2011, 15 park days were delivered with a total attendance of 863 and an average daily attendance of 58 people. In 2012, following investment from PPS, total attendance increased to 6541 and to 179 on average per day. In 2013, attendance increased to 11,293 with an average attendance of 314 on each day of the programme, and this year attendance increased to 11,424 with an average of 394 per day.

3.28 This report has also provided information on the community benefits, such as increased attendance by a range of communities and age groups, and has also indicated a positive association between the delivery of the programme and a reduction in the local incidence of anti-social behaviour. The programme has also been successful in encouraging financial investment by Council partners and also in providing them with a potential opportunity to reach more people to promote their services. A further outcome has been an increase in participation in the other services for young people provided by the Council through the Bromley Youth Support Programme.

Future developments

Partner Participation

- 3.29 The involvement of partners was substantially enhanced this year. Funding was secured from Public Health, Affinity Sutton Housing Association and Tackling Troubled Families Programme. Officers are currently working with partners to investigate how this financial investment can be increased and supported via an increased involvement in the presence of partner staff at the programme. It is evident from the number of parents, carers and child minders who attended that there is scope for promoting more comprehensively the range of health preventive and development services provided by the Council and partners, for example through use of the Health Service Van which was present at a number of events and which could promote immunisation to parents and carers.

Commercial Funding Opportunities

- 3.30 Funding was secured this year via Tesco, Weight Watchers and the Ice Cream Vendor. Officers are considering how to tap this marketing opportunity to reduce the financial burden of the programme for 2015, by creating a network of commercial providers that could use the parks programme as a marketing and delivery opportunity.

Programme Content

- 3.31 The content of the programme was developed on the basis of the feedback received in response to the delivery of the past three years programmes and on the knowledge of workers delivering the programme of “what works”. Specific improvements to the programme to attract an older teenage group included; separate and age appropriate arts and crafts activities, delivery spaces for under and over 11’s supported by experienced youth work staff and by increasing the range of specialist providers and resources such as lazer tag, zorb balls and assault courses, as the key recurring comment in last year’s feedback was the need for a wider variety of activity.
- 3.32 One of the key developments in this year’s programme was delivery of activities by partners. Both Bromley Mytime and Affinity Sutton Housing Association brought activities for young people to the park events, this is an element we wish to sustain and develop next year, which will require earlier collaboration and decision making by our partners and we are seeking to work with these providers at an early stage next year to support an increase in our offer to the senior age range.

4. FINANCIAL IMPLICATIONS

- 4.1 The table below summaries the financial position of the Summer Activities programme for 2014/15:

	Original Budget	Actual	Variance
Costs	£	£	£
Staffing	11,020	10,086	-934
Commissioned activities	45,090	43,747	-1,343
Other equipment & activities	11,980	17,073	5,093
Marketing	2,630	2,095	-535
Total costs	70,720	73,001	2,281
Funding			
Community Safety contribution	36,000	36,000	0
Public Health contribution	10,000	10,000	0
'Tackling Troubled Families' programme contribution	19,720	20,000	280
Affinity Sutton	5,000	5,000	0
Tesco	0	100	100
Weight Watchers	0	225	225
Ice Cream Vendor	0	1,500	1,500
Gazebo refund	0	176	176
Total Funding	70,720	73,001	2,281

- 4.2 ECHS also provided 'in kind' funding totalling £32.7k, by supplying staff for planning and organising delivery of the Summer Programmes as well as diverting staff to deliver the activities in park days.
- 4.3 In addition to the confirmed programme contributions from partners, additional income has been received from Tesco, Weight Watchers and from an Ice Cream Vendor who attended the park programme. The Ice Cream vendor has a borough license to operate in the majority of parks where the programme operated. An agreement was made with them that they would donate to the programme 10% of takings.
- 4.4 The allocation of Public Protection and Public Safety grant funding enabled leverage of non-core funding from Public Health and Tackling Troubled Families. Based on a total budget (including in-kind and financial contributions) of £105,701 and with 11,424 attendees the cost per individual attendance at this year's programme is £9.25. For 2013, with a total budget of £105,000 and 11,293 attendees the cost per individual attendance was £9.30. The 2012 programme had a total budget of £84,951 and 6,451 attendees and the cost per individual attendance was £13.17.

Non-Applicable Sections:	Legal, Personnel and Policy Implications
Background Documents: (Access via Contact Officer)	

Appendix 1

BYSP PARK DAYS AND DATES 2014:

Opening times: 2pm - 6pm

Dates:	Park	Ward	Aged 7 & Under	Aged 8 & Over	Total
Week 1 Total:					
Wed 23 July	Priory Gardens	Orpington	186	255	441
Thurs 24 July	Queens Gardens	Bromley Town	232	215	447
Fri 25 July	Penge Rec	Penge and Cator	101	145	246
Week 1 Total:			519	615	1,134
Week 2					
Mon 28th July	Norman Park	Hayes and Coney Hall	358	584	942
Tue 29th July	Biggin Hill Rec	Biggin Hill	225	287	512
Wed 30th July	St Mary Cray Rec	Cray Valley East	144	208	352
Thur 31st July	Mottingham Sports Ground	Mottingham and Chiselhurst North	131	215	346
Fri 1st Aug	Kelsey Park	Kelsey and Eden park	377	454	831
Sat 2nd Aug	Special Saturday Norman Park	Hayes and Coney Hall	0	89	89
Week 2 Total:			1,235	1,837	3,072
Week 3					
Mon 4th Aug	Tubbendon Lane	Farnborough and Crofton	213	333	546
Tue 5th Aug	Coney Hall Rec	Hayes and Coney Hall	175	259	434
Wed 6th Aug	Petts Wood Rec	Petts Wood and Knoll	309	429	738
Thur 7th Aug	Walden Road Rec	Chislehurst	95	211	306
Fri 8th Aug	Royston Fields	Penge and Cator	157	234	391
Week 3 Total:			949	1,466	2,415
Week 4					
Mon 11th Aug	Poverest Park	Cray Valley East	161	243	404
Tue 12th Aug	Farnborough Recreation Ground	Farnborough and Crofton	209	383	592
Wed 13th Aug	St Pauls Cray Rec	Cray Valley East	208	173	381
Thur 14th Aug	Whitehall Rec	Bickley/Bromley Common and Keston	102	125	227
Fri 15th Aug	Croydon Road Rec	Kelsey and Eden park	177	218	395
Week 4 Total:			857	1,142	1,999
Week 5					
Mon 18th Aug	Churchfields Rec	Clockhouse	122	189	311
Tue 19th Aug	Glentrammon Rec	Chelsfield and Pratts Bottom	232	242	474
Wed 20th Aug	Hoblingwell Wood Rec	Cray Valley West	195	213	408
Thur 21st Aug	Queensmead Rec	Bromley Town	86	107	193
Fri 22nd Aug	Crystal Palace park	Crystal Palace	220	325	545
Sat 23rd Aug	Special Saturday Queens Gardens	Bromley Town	0	38	38
Week 5 Total:			855	1,114	1,969
Week 6 Total:					
Tue 26th Aug	Biggin Hill Rec	Biggin Hill	35	42	77
Wed 27th Aug	Grassmead Rec	Orpington	89	104	193
Thur 28th Aug	Kingsmeadow	Plaistow and Sundridge	144	112	256
Fri 29th Aug	Church House Gardens	Bromley Town	164	145	309
Week 6 Total:			432	403	835
Overall Total:			4,847	6,577	11,424
Percentage Split			42%	58%	

Report No.
CSD14156

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 2nd December 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME AND CONTRACTS REGISTER**

Contact Officer: Stephen Wood, Democratic Services Officer
Tel: 020 8313 4316 E-mail: stephen.wood@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.

2. **RECOMMENDATION**

2.1 **That the Committee:**

- (i) reviews its Work Programme (Appendix 1); and
- (ii) Notes the Public Protection and Safety Portfolio Contracts (Appendix 2).

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £367,636
 5. Source of funding: 2014/15 revenue budget
-

Staff

1. Number of staff (current and additional): 10 posts (8.75fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Contracts Register

- 3.3 A Public Protection and Safety Contracts Register Summary is at **Appendix 2**.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME

PUBLIC PROTECTION AND SAFETY PDS – 2nd December 2014
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Draft Portfolio Plan 2014/15
Work Programme and Contracts Register
Schedule of Visits
Summer Activities Update Report
Update on the meeting of Safer Bromley Partnership Strategic Group.
Presentation on Area of Work-Paul Lehane
PUBLIC PROTECTION AND SAFETY PDS – 3rd February 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Draft 2015/2016 Budget
Draft Portfolio Plan
Update report on Targeted Neighbourhood Activity Project Funding. (TBC)
YOS priority of addressing reoffending amongst the identified cohort? (TBC)
Work Programme and Contracts Register
Schedule of Visits
PUBLIC PROTECTION AND SAFETY PDS – 8th April 2015
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Draft Portfolio Plan
Schedule of Visits
Forward Work Programme and Contracts Register

Public Protection and Safety Contracts Register Summary

Contract	Start	Complete	Extensi on granted to	Contractor	Total Value £	Annual Value £	Public Protection & Safety PDS
CCTV Maintenance	1.4.2012	31.03.2017		Eurovia	Fixed 3 years £214,256	£42,851	24 Jan 2012 referred to Executive on 1 st Feb 2012
CCTV Control Room	1.4.2012	31.03.3017		OCS	£1,263,258	£252,652	24 Jan 2012 referred to Executive on 1 st Feb 2012
Dog Collection – Stray and Abandoned Dogs Gateway Review	1.12.2012	31.03.14	30.11.14	SDK Environmental Ltd	£63,566	£63,566	PP&S PDS 18 Sept 2012 Extended to 30.11.14
Kennels – Stray and Abandoned Dogs Gateway Review	1.12.2012	30.03.14	30.11.14	Woodland Annual Care Ltd	£96,000	£96,000	PP&S PDS 18 Sept 2012 Extended to 30.11.14
Vets Animal Welfare Enforcements	1.4.2013	31.3.2014	1 year	Corporation of London Veterinary Service	£11,000	£11,000	Waiver agreed by Director of Environmental Services

This page is left intentionally blank